



Addendum No. 1
5/22/2018

College Avenue Steam Tunnel Lid Repair
Washington State University
Pullman, WA

Project No. 9707-2018
Washington State University
Facilities Services, Capital

**Addendum No. 1
5/22/2018**

**College Avenue Steam Tunnel Lid Repair
Washington State University
Pullman, WA**

Bid Date: May 24, 2018

1. This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents dated May 1, 2018, and any prior addenda, as noted below.
2. Please acknowledge receipt of this addendum on the Form of Proposal.

This Addendum consists of seven total pages including the following Attachments:

Pre-Bid Meeting 5/14/2018: Meeting Minutes
Pre-Bid Meeting 5/14/2018: List of Attendees

Changes to prior Addenda:

N/A

Changes to Bidding Requirements:

None

Changes to Drawings:

None

END OF ADDENDUM No. 1

PRE-BID MEETING

WSU Project: College Avenue Steam Tunnel Lid Repair 9707-2018

Meeting Date: May 14, 2018

Time: 1:00pm

Physical Address: College Avenue

Meeting Location: McCluskey Services Building / Project Site

Recorded by: Jeff Lannigan

1. Introductions:
 - a. WSU Facilities Services Project Manager: Jeff Lannigan (lannigan@wsu.edu 509-335-7221)
 - b. WSU Facilities Services Construction Manager: Mike LaVielle (Michael.lavielle@wsu.edu 509-335-9071)
 - c. WSU Occupant/Customer: WSU Facilities Services
 - d. Design Engineer: Coffman Engineers; Melissa Verwest, Rebecca Matlack
 - e. Attendance at the pre-bid meeting and at the job-site visit is mandatory for General Contractors/Prime Bidders.
 - f. The Owner's meeting minutes will be routed to project plan holders as part of an addendum.
 - g. Send all questions regarding this project to the Facilities Services Project Manager, with copy to Facilities Services Construction Manager:
 - i. All questions must be received no later than, Monday May 21, 2018.
 - ii. All requests for substitutions must be received by Monday May 21, 2018.
 - h. Addenda will be forwarded to all plan holders. Addenda will be issued no later than Tuesday May 22, 2018.
 - i. This is an active campus. There are students, faculty and visitors who either will not be aware of construction or will be distracted. Contractors must routinely work around the pedestrian population on campus as well as control noise and other construction related activities to minimize the effect on the campus. WSU is committed to a completely accessible campus. This means that when construction activities interfere with accessible pathways, that the General Contractor is responsible for putting in place temporary facilities (ramps, pathways, etc.) to assure that all pathways are available. Harassment in the workplace is not tolerated at WSU. All trades are required to conduct themselves such that harassment, real or perceived, does not occur. Offending individuals will be permanently removed from the project.
2. Project Description:

This project includes the removal and replacement of the concrete utility tunnel lid structure at multiple locations along College Avenue, on the Pullman Campus of Washington State University. Contract Time shall be 90 Days from Notice to Proceed to Substantial Completion. Proposals MUST BE based on this Contract Time.

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Alternates:

Alternate No. 1 – Replace approximately 21 linear feet of tunnel lid near Fulmer Hall.

Alternate No. 2 – Replace approximately 40 linear feet of tunnel lid near Veterans Way.

- a. Location: Three locations along College Avenue
 - b. Access/Haul Routes: College Avenue shall remain open. Contractor shall provide seven days prior notice for any restrictions or closure for scheduled deliveries or installations. Any restrictions or closures will require traffic control.
 - i. **Except base of College Ave hill where road is already closed.**
 - c. Occupied Area: Contractor to secure work area to limit public access but also work with occupants of adjacent buildings to ensure access points are maintained. Contractor will need to coordinate activities with surrounding facilities.
 - d. Existing Hazards: Steam tunnels are considered by the state of Washington as a confined space. Potential hazards in the tunnel include but are not limited to steam and condensate piping, high voltage electrical, and hazardous materials. Construction activities, delivery vehicles, students, facility maintenance, visitors, etc.
 - e. Schedule Constraints: Submittal and scheduling activities to begin as soon as notice to proceed is issued. Construction activities to start as soon as notice is given. Contractor should prioritize work at Fulmer and move west from there.
 - f. Parking. Parking on campus is enforced 24 hours a day, every day. It is the bidder's responsibility to obtain parking permits to attend pre-bid meetings, site visits, and bid openings. Go to www.parking.wsu.edu for more information about visitor parking permits. Labor force parking and permits: Minimal parking will be available onsite. Workers will need to park in existing lots on campus. In an attempt to minimize impact on annual permit holders, Contractors and sub-contractors will be able to park on the mall by purchasing a commercial mall service permit. The quantity of vehicles should be limited whenever possible. They can buy daily, 10 day or monthly permits through Transportation Services. Work that requires on site vehicles can be accommodated by parking within the site fence with a contractor permit.
3. Estimated Base Bid, not including taxes, is approximately: **\$750,000.**
 4. Expected Notice to Proceed date: **June 15, 2018.**
 5. Estimated Contract duration after Notice to Proceed: **90 Calendar Days**
 6. Bidders should review the complete version of the bid instructions in the Contract Documents and in any forth coming addenda. Especially note the following:
 - a. Bids shall be made upon the form of proposal in the Contract Documents.
 - b. All information requested on the bid form shall be filled out completely and entirely to include:
 - i. Base Bid amount – Required
 - ii. Alternate amount(s) as required – Required

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- iii. Unit Price amount(s) as required – N/A
 - iv. Acknowledgement of each addendum received – Required
 - c. The bid should include a bid security bond.
 - d. Bid forms shall be enclosed in an opaque envelope if mailed or delivered, shall have a cover sheet if faxed see specification section 00 21 13.
 - e. The bidder is responsible for getting the bid to the office designated in the documents by the time noted in the documents. To be considered responsive, bids shall be received and time stamped at McCluskey; Facilities Services Capital, main desk prior to the bid date and time in the Contract Documents. (NOTE: the USPS and private delivery/shipping companies do not make regular deliveries directly to the building and office designated.)
 - f. Bids will be received prior to 2:00 p.m.; May 24, 2018 at Facilities Services, McCluskey Services Building, 2425 East Grimes Way, Pullman, WA 99164-1150. Proposals will then be publicly read aloud in the Admin Conference Room, McCluskey Services Building.
 - g. Bidder Responsibility Mandatory Criteria: It is the intent of the Owner to award a contract to the low responsible bidder. Prior to awarding a contract, the apparent responsive low bidder must submit documentation demonstrating compliance as per Section 00 21 13, Part 1.16 – Low Responsible Bidder. Be prepared to submit the required documentation with 48 hours of receipt of request.
- 7. Summary of Construction Administration Requirements:
 - a. For complete project administrative requirements refer to Division 1 and the General Conditions of the Contract Documents and addenda.
 - b. Prior to starting work; the contractor will be required to submit a Schedule of values and a construction progress schedule in a critical path method format for review and approval.
 - c. Regular progress meetings will be conducted during the course of the project.
 - d. Material information and/or shop drawings shall be submitted to the Owner for approval. The construction progress schedule shall include time for the submittal review and distribution process.
 - e. O&M Manuals and As-built drawings shall be submitted prior to substantial completion and the final application for payment and shall be identified as activities on the construction progress schedule.
- 8. A job-site visit will be conducted during the course of this pre-bid meeting.
- 9. Discussion/Remarks/Concerns:
 - a. Assume all utilities will be live (unless notice is given for shut down).
 - b. Asbestos abatement will be the responsibility of the contractor (reference the GFS for detailed information).

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- c. Tunnels are considered a confined space (per State of WA), but not a permit required confined space. Contractor to coordinate/manage/execute their own confined space work plan in accordance with WA regulations.
- d. Not necessary to replace the stamped asphalt at the Veteran's Way intersection. Regular asphalt patch is acceptable.

End of Meeting

